

AGENDA

Fair Board

5:30 PM TO 9:04 PM

January 19, 2010

Fairgrounds Office

Type of Meeting:	Regular Monthly Meeting	
	Bob Brekke, Chairman	
Note taker:	Linda Blomback	
Attendees:	Board Members: Bob Brekke, Chris Budeski, Chuck Busta, Dennis Farnham, Linda Warner, Jeff Wade, Vickie Johnson Staff: Sue Shockley	
Resource Persons:	Commissioner Joe Skinner, Foundation Chairman – Tim Kuhlman, 4-H Rep., Jason Campbell, Brett Patrick, Al Lien	
Please read:	Minutes of the November 17 meeting	
0	Agenda Topics	
1	CALL TO ORDER	Chairman
12	PUBLIC COMMENT - Limited to 3 minutes per person	
3	APPROVAL OF MINUTES Nov. 17, 2009	
6	COUNTY COMMISSION UPDATE	Joe Skinner
10	FOUNDATION UPDATE	Tim Kuhlman
10	4-H UPDATE	Danica or Sue
0	GUEST PRESENTATIONS	
6	Working Horse and Driver Contest at WinterFest	Al Lien
10	Brett and Jason – MSU Masters Students – update on their thesis work on the Fairgrounds Master Plan	
10	BAHA – Mechanical Room	Rob
10	County Parks and Trails Planning Update	Ada Montegue, County Planner & Mike Harris, Open Lands
0	DECISION ITEMS	
6	Election of Board Officers for 2010 – President and Vice President	
1	New President will need to sign Invoice Authorization Form	
10	Adoption of Special Event Insurance Requirement Guidelines from MACo/JPIA (Emailed to Board to review 1/22/09)	
10	Constellation Energy Grant – to apply or not to apply – what project would we like to try to have funded?	

5	Pricing Committee Recommendations: Admission Price for WinterFest. Changing day admission from \$4 to \$5 with \$1 going to parking lot improvements and 3 pass increasing from \$7 to \$9 with \$2 going to parking lot improvements. For Fiscal year 2010/2011 increasing rental rates only by 3% rather than 5% and raising the improvement fees from 3% to 5%. , don't increase open riding rates (\$7), don't increase stall rates (\$15 1 st night, subsequent night \$10), raise all RV parking by \$1	
10	Consideration and decision on policy directing Fairgrounds Manager to not contract with persons who have not paid their own subcontractors for Fairgrounds events. (wording from Deputy County Attorney)	
2	Fairgrounds property designation – open space or easement – are we ready to go to the Commissioners with a recommendation?	
10	Decision on standing committees. Currently we have 8 - Policy, Contract, CIP, Pricing, Marketing, Volunteer, WinterFest & Fair (Current Committee Information emailed to Board 1-21-10)	
5	Are we still pursuing having groups charge for parking for large events at the Fairgrounds? If so, when do we start do that? We will need to advise Fairgrounds customers of the change when they book their events.	
0	COMMITTEE & LESSEE REPORTS	
5	BAHA Update	Julie Keck
5	Baseball Update	Ron Edwards
5	Greenway Range Update	Ken Bruwelheide
5	SAR/EOC Update	Patrick Lonegran & Don Wilson
0	Concert Group Report	No Report
4	2010 Fair & Bozeman Roundup	Sue
5	Contract Committee – BAHA contract report	Chuck
5	Capital Improvements Committee - report on Restroom building	Chris & Chuck
5	Policy/By Laws Committee – No Report. Manager is willing to work on a draft of the Policy Manual and have it prepared one week prior to the April Board meeting. She would email or mail it out to each Board member for review at that time and it could be discussed at the April meeting. This would be only a draft and as the process progresses, the manager would email out the document at various stages for Board input.	Sue
1	Parking /Pay for Parking Committee - See decision item above	Chris/Dennis
3	Pricing Committee – Manager recommends setting up a meeting to discuss storage rates at the West Annex and she would also like to discuss charging other County depts., including 4-H rates that would cover Fairgrounds out of pocket costs – utilities, cleanup, setup, etc.	Linda Warner
1	Volunteers Committee – No report - Need to schedule meeting	Sue

6	Marketing Committee –	Jaime
3	2010 WinterFest Committee Report – Entertainment, gates, marketing, sponsorships, etc.	Sue
2	CORRESPONDENCE	Sue
6	MANAGER'S REPORT – to include County's CIP Committee Comments on our submittals	Sue
5	FINANCIAL REPORT – Must approve financial report and sign	Bob
0	DISCUSSION ITEMS	
3	Designation of Fairgrounds property	Joe & Sue
1	County Audit Review of Fairgrounds procedures – we have initiated some new procedures – don't have complete recommendations yet.	Sue
0	Changes to Fairgrounds General Lease Agreement - tabled until after Policy Committee reviews	No report
5	Personnel discussion	Sue
3	ANNOUNCEMENTS	
3	AGENDA ITEMS FOR NEXT MONTH'S MEETING	
1	ADJOURNMENT	
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